November 29, 1989

MEMORANDUM NO. 188 Series of 1989

T O: Dr. Paciencia P. Milan

R E: Designation as Officer-in-Charge of the College

You are hereby designated Officer-in-Charge of the Visayas State College of Agriculture effective tomorrow November 30, 1989 until my return or the return of President Villanueva. I will be in Tacloban City to attend to urgent family matters.

As OIC, you are authorized to discharge the functions of the Office of the President in addition to your duties and responsibilities as Director of Instruction.

VICENTE A. QUITCH Officer-in-Charge

and

VP for Academic Affairs

cc: Budget
COA
Personnel
Accounting
Records
File