

Visayas State University

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Office of the President

26 January 2010

MEMORANDUM NO. 65 Series of 2008

T O: Dr. Pastor P. Garcia

R E: Designation as Manager, VSU Bakery

By virtue of the authority vested in me by the VSU Board of Regents, you are here by designated Manager of the VSU Bakery effective February 1, 2010 until December 31, 2010 or unless sooner revoked or terminated by higher authorities.

As Manager, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

President

JOSE

cc: OVPAA

OVPAF

OVPPRG

OVPRE

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003

Deans Directors

ODF/Budget

ODA.

VSU Bakery

Cash

IASO

HRMDO

Accounting

COA

Records

File