VISAYAS STATE UNIVERSITY

OFFICE OF THE PRESIDENT

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**MEMORANDUM CIRCULAR NO.** 159
Series of 2023

**T O:** **All Office/Units Heads and Staff**

**R E:** **VSU's Participation in the 2024 Times Higher Education Ranking**

VSU will participate in the 2024 Times Higher Education (THE) Ranking. In this ranking system, VSU is required to submit evidence of its contributions to the achievement of the United Nations Sustainable Development Goals.

In this regard, all offices are hereby requested to provide the data needed for the university's THE Ranking application. Attached is the list of data that each Committee will collect. The deadline for submission of documents and evidence is on 10 November 2023.

Anticipating your usual cooperation.

**EDGARDO E. TULIN**
President

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QS STARS
RATING SYSTEM
★ ★ ★

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**Times Higher Education (THE) Impact Ranking (Working Committees per SDG)**

**Table of Contents**

| SDG | Metrics | Indicators | Office Responsible | Working Committees |
|---|---|---|---|---|
| SDG 1 No Poverty | 1.1. Research on poverty | Papers co-authored with low or lower-middle income countries | | Lead Person: Dr. Maria Juliet C. Ceniza |
| | | No poverty: FWCI Quality of a university's output in the area of poverty research using the number of citations received as a metric. | | |
| | | No poverty: publications | | |
| | 1.2. Proportion of students receiving financial aid to attend university because of poverty | Students receiving financial aid | Office of the Dean of Students | |
| | 1.3. University anti-poverty programmes | Bottom financial quintile admission target | | |
| | | Bottom financial quintile student success | | |
| | | Low-income student support | | |
| | | Bottom financial quintile student support | | |
| | | Low or lower-middle income countries student support | | |
| | 1.4. Community anti-poverty programmes | Local start-up assistance (Provide assistance in the local community supporting the start-up of sustainable businesses through relevant education or resources (e.g., mentorship programs, training workshops, access to university facilities). | Technology Business Incubator (TBI) | |

| SDG | Metrics | Indicators | Office Responsible | Working Committees |
|-----|---------|------------|--------------------|--------------------|
| | | Local start-up financial assistance (Provide financial assistance to the local community supporting the start-up of sustainable businesses. | Technology Business Incubator (TBI) | |
| | | Programmes for services access (Organize training or programmes to improve access to basic services for all.) | Office of the Vice President for Research, Extension, and Innovation (OVPREI) | |
| | | Policy addressing poverty (Participate in the policy making at local, regional, national and/or global level- end poverty in all dimensions) | Office of the Vice President for Research, Extension, and Innovation (OVPREI) | |

| SDG | Metrics | Indicators | Office Responsible | Working Committees |
|---|---|---|---|---|
| SDG 2 Zero Hunger (Top 4 SDG Based on Research Scores) | 2.1. Research on hunger | Zero hunger: CiteScore | | Lead Person: Dr. Dilberto O. Ferraren |
| | | Zero hunger: FWCI | | |
| | | Zero hunger: Publications | | |
| | 2.2. Campus food waste | Campus food waste (food waste per person) | Waste Management Committee<br>Income Generating Projects (IGP) | |
| | 2.3. Student hunger | Student food insecurity and hunger | Office of the Vice President for Student Affairs (OVPSAS) | |
| | | Student and staff hunger interventions | OVPSAS: Students<br>OVPREI: Staff | |
| | | Sustainable food choices on campus | Income Generating Projects (IGP) | |
| | | Healthy and affordable food choices | Income Generating Projects (IGP) | |
| | 2.4. Proportion of graduates in agriculture and aquaculture including sustainability aspects | Proportion of graduates in agriculture and aquaculture | Office of the Vice President for Academic Affairs (OVPAA)<br>Office of the University Registrar | |
| | 2.5. National hunger | Access to food security knowledge | OVPREI- Extension office | |
| | | Events for local farmers and food producers | | |
| | | University access to local farmers and food producers | | |
| | | Sustainable food purchase (Prioritize purchase of products from local, sustainable sources | | |

| SDG | Metrics | Indicators | Office Responsible | Working Committees |
|---|---|---|---|---|
| SDG 3 Good Health and Well-being | 3.1. Research on health and well-being | Good health and well-being: Paper views (Proportion of a university's research paper that are viewed or downloaded) | | Lead Person: Dr. Joel Rey U. Acob |
| | | Clinical citations (proportion of research papers that are cited in clinical guidance) | | |
| | | Good health and well-being: Publications | | |
| | 3.2. Number graduating in health professions. | Proportion of graduates in health professionals | OVPAA (Office of the University Registrar) College of Nursing (CON) | |
| | 3.3. Collaborations and health services | Current collaborations with health institutions | College of Nursing (CON) University Services for Health, Emergency, and Rescue's (USHER) | |
| | | Health outreach program | | |
| | | Shared sports school facilities | Institute of Human Kinetics (IHK) | |
| | | Free sexual health care for students | CON USHER Gender Resource Center (GRC) | |
| | | Mental health support | OVPSAS - Office of Student Welfare and Services | |
| | | Smoke-free policy | Office of the President | |

| SDG | Metrics | Indicators | Office Responsible | Working Committees |
|---|---|---|---|---|
| SDG 4 QUALITY EDUCATION (TOP 4 PRIORITY OF VSU) | 4.1. Research on early years and lifelong leaning education | Quality education: Paper views (proportion of a university's research paper that are viewed or downloaded) | | Lead persons: Dr. Beatriz S. Belonias and Dr. Antonio P. Abamo |
| | | Quality education: CiteScore (Proportion of a university's publications appear in the top 10% of journals according to the Citescore metric) | | |
| | | Quality education: Publications | | |
| | 4.2. Proportion of graduates with teaching qualification | Proportion of graduates with relevant qualification for teaching (primary school) | OVPAA (Office of the University Registrar) | |
| | 4.3. Lifelong learning measures | Public resources (Lifelong learning) (provide access to educational resources for those not studying at the university) | OVPREI | |
| | | Public events (Lifelong learning) (Host events at university that are open to the general public: public lectures, community educational events) | | |
| | | Vocational training events (education programs for those not studying at the university) | | |
| | | Education outreach activities beyond campus (local schools, in the community, voluntary student-run schemes) | | |
| | | Lifelong learning access policy (policy that ensures that access to the activities is accessible to all, regardless of ethnicity | | |
| | 4.4. Proportion of first-generation students | Number of first-generation students (Number of students starting a degree who identify as being the first person in their immediate family to attend university) | OVPAA (Office of the University Registrar) Graduate School Office of Admissions | |

| SDG | Metrics | Indicators | Office Responsible | Working Committees |
|---|---|---|---|---|
| SDG 5 GENDER EQUALITY | 5.1. Research on gender equality | Proportion of research with female authors | | Lead Person: Prof. Maria Aurora Teresita W. Tabada |
| | | Gender equality: CiteScore | | |
| | | Gender equality: Publications | | |
| | 5.2. Proportion of first-generation female students | Proportion of women first-generation | | |
| | 5.3. Student access measures | Tracking access measures (systematically measure and track women's application rate, acceptance or entry rate, and study completion rate at the university) | GRC Office of Admissions OVPAA (Office of the University Registrar) Office of the Graduate School | |
| | | Policy for women applications and entry (Access and Participation Plan) | GRC Admissions Office | |
| | | Women's access schemes (Provide women's access schemes, including mentoring, scholarships, or other provisions | GRC | |
| | | Women's application in underrepresented subjects | | |
| | 5.4. Proportion of senior female academics | Proportion of senior female academics | Office of the Director for Human Resource Management (ODHRM) | |
| | 5.5. Proportion of women receiving Degrees year 2022 | Proportion of female degrees awarded (whole university and per subject) | OVPAA (Office of the University Registrar) | |
| | 5.6. Women's progress measures | Policy of non-discrimination against women | GRC | |
| | | Non-discrimination policies for transgender | | |
| | | Maternity and paternity policies | ODHRM | |
| | | Childcare facilities for students | GRC | |

| | | | | |
|---|---|---|---|---|
| | | Childcare facilities for faculty and staff | USHER | |
| | | Women's mentoring scheme | | |
| | | Track women's graduation rate | GRC<br>OVPAA (Office of the University Registrar) | |
| | | Policies protecting those reporting discrimination. | GRC | |

| SDG | Metrics | Indicators | Office Responsible | Working Committees |
|---|---|---|---|---|
| SDG 6 CLEAN WATER AND SANITATION | 6.1. Research on water | Clean water and sanitation: CiteScore | | Lead Person: Dr. Cheryl C. Batistel and Dr. Elwin Jay V. Yu |
| | | Clean water and sanitation: FWCI | | |
| | | Clean water and sanitation: Publications | | |
| | 6.2. Water consumption per person | Water consumption tracking (Water consumption on campus/ year) | Physical Plant Office (PPO) | |
| | 6.3. Water usage and care | Waste water treatment | | |
| | | Preventing water system pollution | | |
| | | Free drinking water provided | | |
| | | Water-conscious building standards | | |
| | | Water-conscious planting | PPO Office of the Head for Grounds and Landscape Maintenance | |
| | 6.4. Water reuse | Water reuse policy | PPO | |
| | | Water reuse measurement | | |
| | 6.5. Water in the community | Water management educational opportunities | | |
| | | Promoting conscious water usage | | |
| | | Off-campus water conservation support | | |
| | | Sustainable water extraction off campus | | |
| | | Cooperation on water security | | |

| SDG | Metrics | Indicators | Office Responsible | Working Committees |
|---|---|---|---|---|
| SDG 7 Affordable and Clean Energy | 7.1. Research on clean energy | Affordable and clean energy: CiteScore | | Lead Person: Engr. Eldon P. De Padua |
| | | Affordable and clean energy: FWCI | | |
| | | Affordable and clean energy: Publications | | |
| | 7.2. University measures towards affordable and clean energy | Energy-efficient renovation and building | PPO Renewable Energy Research Center (RERC) | |
| | | Upgrade buildings to higher energy efficiency (plans available) | | |
| | | Carbon reduction and emission reduction process | | |
| | | Plan to reduce energy consumption (plan in place) | | |
| | | Energy wastage identification (energy reviews to identify areas where energy waste is highest) | | |
| | | Divestment policy | | |
| | 7.3. Energy use density | Energy used per sqm | PPO | |
| | 7.4. Energy and the community | Local community outreach for energy efficiency | RERC Agricultural and Biosystems Engineering | |
| | | 100% renewable energy pledge | | |
| | | Energy efficiency services for industry | | |
| | | Policy development for clean energy technology | | |
| | | Assistance to low-carbon innovation | | |

| SDG | Metrics | Indicators | Office Responsible | Working Committees |
|-----|---------|-----------|-------------------|-------------------|
| SDG 8 DECENT WORK AND ECONOMIC GROWTH | 8.1. Research on economic growth and employment | Decent work and economic growth: CiteScore | | Lead Person: Ms. Honey Sofia V. Colis |
| | | Decent work and economic growth: Publications | | |
| | 8.2. Employment practice (Demonstrate commitment to good employment practices) | Employment practice living wage | ODHRM | |
| | | Employment practice unions | | |
| | | Employment policy on discrimination | | |
| | | Employment policy modern slavery | | |
| | | Employment practice equivalent rights outsourcing | | |
| | | Employment policy pay scale equity | | |
| | | Tracking pay scale for gender equity | | |
| | | Employment practice appeal process | | |
| | 8.3. Expenditure per employee | Expenditure per employee | | |
| | 8.4. Proportion of students taking work placements | Proportion of students taking work placements (number of students with an employment placement of more than a month required as part of their studies) (OJT) | OVPAA Office of Career and Job Placement | |
| | 8.5. Proportion of employees on secure contracts | Proportion of employees on secure contracts | ODHRM | |

| SDG | Metrics | Indicators | Office Responsible | Working Committees |
|---|---|---|---|---|
| SDG 9 INDUSTRY, INNOVATION AND INFRASTRUCTURE | 9.1. Research on industry, innovation and infrastructure | Industry, innovation, and infrastructure: publications | | Lead Person: Prof Alan B.Loreto |
| | 9.2. Patents citing university research | Number of patents citing research | TBI | |
| | 9.3. University spin off | Number of university spin off | | |
| | 9.4. Research income from industry | Research income per academic staff | OVPREI | |

| SDG | Metrics | Indicators | Office Responsible | Working Committees |
|---|---|---|---|---|
| SDG 10 REDUCED INEQUALITIES | 10.1. Research on reduced inequalities | Reduced inequalities: CiteScore | | Lead Person: Dr. Aleli A. Villocino |
| | | Reduced inequalities: FWCI | | |
| | | Reduced inequalities: Publications | | |
| | 10.2. First-generation students | Proportion of first-generation students | OVPAA (Office of the University Registrar) | |
| | 10.3. Students from developing countries | Proportion of international students from developing countries | OVPAA (Office of the University Registrar) | |
| | 10.4. Proportion of students with disabilities | Proportion of students with disabilities | OVPSAS | |
| | 10.5. Proportion of employees with disabilities | Proportion of employees with disabilities | ODHRM | |
| | 10.6. Measures against discrimination | Non-discriminatory admissions policy | Office of Admissions | |
| | | Access to university track underrepresented group applications (Measure and track applications and admissions of underrepresented groups-ethnic minorities, low income students, non-traditional students, women, LGBT students, disabled students | | |
| | | Access to university underrepresented groups recruit | Office of Admissions ODHRM | |
| | | Anti-discrimination policies (Anti-discrimination and anti-harassment policies | | |
| | | University diversity officer | | |
| | | Support for underrepresented groups | | |
| | | Accessible facilities (for people with disabilities) | OVPAF (May use some photos submitted to QS Ranking, include facilities | |

| SDG | Metrics | Indicators | Office Responsible | Working Committees |
|-----|---------|-----------|-------------------|-------------------|
| | | | with International Accessibility Logo) | |
| | | Disability support services | OVPAF OVPRRGAS | |
| | | Disability access scheme | OVPPRGAS | |
| | | Disability accommodation policy | | |

| SDG | Metrics | Indicators | Office Responsible | Working Committees |
|---|---|---|---|---|
| SDG 11 SUSTAINABLE CITIES AND COMMUNITIES (TOP 4 SDG BASED ON RESEARCH SCORES) | 11.1. Research on sustainable cities and communities | Sustainable cities and communities: CiteScore | | Lead Person: Dr. Daniel Leslie S. Tan |
| | | Sustainable cities and communities: FCWI | | |
| | | Sustainable cities and communities: Publications | | |
| | 11.2. Support of arts and heritage | Public access to buildings (buildings and/or monuments or natural heritage landscapes of cultural significance | CAC | |
| | | Public access to libraries | OVPSAS (University Library) | |
| | | Public access to museums | CAC | |
| | | Public access to green spaces | OVPRGAS | |
| | | Arts and heritage contribution | CAC | |
| | | Record and preserve cultural heritage | | |
| | 11.3. Expenditures on arts and heritage | Arts and heritage (excluding sports facilities) | CAC Budget | |
| | 11.4. Sustainable practices (active towards more sustainable transportation and housing) | Sustainable practices targets (Measure and set targets for more sustainable commuting- walking, cycling, non-motorized transport, vanpools, carpools, shuttlebus or public transport, motorcycle, scooter or moped, or electric vehicles | Office of the Vice President for Administration and Finance (OVPAF) | |
| | | Promote sustainable commuting | OVPAF | |
| | | Allow remote working | ODAHRM | |
| | | Affordable housing for employees | Office of the Vice President for Planning, Resource Generation and Auxiliary Services (OVPPRGAS) -Housing Committee | |
| | | Affordable housing for students | Office of Dean of Students | |

| SDG | Metrics | Indicators | Office Responsible | Working Committees |
|---|---|---|---|---|
| | | Pedestrian priority on campus | PPO | |
| | | Local authority collaboration regarding planning and development | OVPPRGAS-Housing Committee | |
| | | Planning development- new build standards (Build new buildings to sustainable standards_ | OVPPRGAS PPO | |
| | | Building on brownfield sites, when possible | OVPPRGAS | |

| SDG | Metrics | Indicators | Office Responsible | Working Committees |
|-----|---------|-----------|-------------------|--------------------|
| SDG 12 RESPONSIBLE CONSUMPTION AND PRODUCTION | 12.1. Research on responsible consumption and production | Research on responsible consumption and production: CiteScore | | Lead Person: Dr. Moises Neil V. Serino |
| | | Research on responsible consumption and production: FWCI | | |
| | | Research on responsible consumption and production: Publications | | |
| | 12.2. Operational measures | Ethical sourcing policy (ethical sourcing of food and supplies) | OVPPRGAS | |
| | | Policy waste disposal- hazardous materials | Waste Management Committee | |
| | | Policy waste disposal-landfill policy | | |
| | | Policy for minimization of plastic use | OVPPRGAS Office of the President (OP) | |
| | | Disposable policy: extension to services (ensuring these policies extend to outsourced services and the supply chain) | OVPPRGAS | |
| | | Minimization policies extended to suppliers (ensuring these policies extend to outsourced services and the supply chain-suppliers of equipment, stationary, building contracts) | | |
| | 12.3. Proportion of recycled waste | Waste tracking (measure the amount of waste generated and recycled across the university) | Waste management committee | |
| | | Proportion of waste recycled | | |
| | 12.4. Publication of sustainability report | Publication of sustainability report (Standalone or part of annual report) | OP | |

| SDG | Metrics | Indicators | Office Responsible | Working Committees |
|-----|---------|-----------|-------------------|-------------------|
| SDG 13 CLIMATE ACTION (TOP 4 PRIORITY OF VSU) | 13.1. Research on climate action | Research on climate action: CiteScore | | Lead Person: Dr Dennis P. Peque |
| | | Research on climate action: FWCI | | |
| | | Research on climate action: Publications | | |
| | 13.2. Low-carbon energy use | Low-carbon energy use | RERC CFES | |
| | 13.3. Environmental education measures | Local education program on climate | RCCRDC CFES | |
| | | Climate Action Plan | RCCRDC | |
| | | Cooperative planning for climate change disasters (working with government) | | |
| | | Inform and support government | | |
| | | Environmental education collaborates with NGO | RCCRDC CFES | |
| | 13.4. Commitment to carbon neutral university | Commitment to carbon neutral university (Have target date by which it will become carbon neutral according to the Greenhouse Gas Protocols | RCCRDC | |
| | | Achieve by date | | |

| SDG | Metrics | Indicators | Office Responsible | Working Committees |
|---|---|---|---|---|
| SDG 14 LIFE BELOW WATER (TOP 4 PRIORITY OF VSU; TOP 4 SDG BASED ON RESEARCH SCORES) | 14.1. Research on life below water | Research on life below water: CiteScore | | Lead Person: Dr. Analyn M. Mazo |
| | | Research on life below water: FCWI | | |
| | | Research on life below water: Publications | | |
| | 14.2. Supporting aquatic ecosystems through education | Fresh-water ecosystems (community outreach) | DBS | |
| | | Sustainable fisheries (community outreach) | | |
| | | Overfishing (community outreach) | | |
| | 14.3. Supporting aquatic ecosystem through action | Conservation and sustainable utilization of the oceans (events) | | |
| | | Food from aquatic ecosystems (policies) (Policy that food on campus that comes from aquatic ecosystems is sustainably harvested | | |
| | | Maintain ecosystems and their biodiversity (direct work with industries) | | |
| | | Technologies towards aquatic ecosystem damage prevention | | |
| | 14.4. Water sensitive disposal | Water discharge guidelines and standards | | |
| | | Action plan to reducing plastic waste | DBS Waste Management Committee | |
| | | Reducing marine pollution (policy) | DBS | |
| | 14.5. Maintaining local ecosystem | Minimizing alteration of aquatic ecosystems (plan) | DBS CFES | |
| | | Monitoring the health of aquatic ecosystems | | |
| | | Programmes towards good aquatic stewardship practices | | |
| | | Collaboration for shared aquatic ecosystems | | |
| | | Watershed management strategy | | |

| SDG | Metrics | Indicators | Office Responsible | Working Committees |
|-----|---------|-----------|-------------------|-------------------|
| SDG 15 LIFE ON LAND (TOP 4 PRIORITY OF VSU; TOP 4 SDG BASED ON RESEARCH SCORES) | 15.1. Research on land ecosystems | Life on land: CiteScore | | Lead Person: Dr. Marlito Jose M. Bande |
| | | Life on land: FWCI | | |
| | | Life on land: Publications | | |
| | 15.2. Supporting land ecosystems through education | Events about sustainable land use | CAFS CFES | |
| | | Sustainably farmed food on campus (policies to ensure that food on campus is sustainably farmed) | CAFS PhilRootcrops | |
| | | Maintain and extend current ecosystems biodiversity | DBS | |
| | | Educational programmes on ecosystems | DBS CFES | |
| | 15.3. Supporting land ecosystems through action | Sustainable use, conservation, and restoration of land (policy) | CFES | |
| | | Monitoring IUCN and other conservation species (policies) | CFES DBS | |
| | | Local biodiversity included in planning and development | | |
| | | Alien species impact reduction (policies) | | |
| | | Collaboration for shared land ecosystems | | |
| | 15.4. Land sensitive waste disposal | Water discharge guidelines and standards | Waste Management Committee PhilRootcrops (proposals) | |
| | | Policy on plastic waste reduction | DBS OVPPRGAS | |
| | | Policy on hazardous waste disposal | Waste Management Committee | |

| SDG | Metrics | Indicators | Office Responsible | Working Committees |
|---|---|---|---|---|
| SDG 16 PEACE, JUSTICE AND STRONG INSTITUTIONS | 16.1. Research on peace and justice | Research on peace and justice: CiteScore | | |
| | | Research on peace and justice: FCWI | | |
| | | Research on peace and justice: Publications | | |
| | 16.2. University governance measures | Elected representation (have elected representation on the university's highest governing body from: students, faculty, and staff | | |
| | | Students' union (Recognize a students' union) | | |
| | | Identify and engage with local stakeholders | | |
| | | Participatory bodies for stakeholder engagement | | |
| | | Academic freedom policy | | |
| | | Publish financial data | | |
| | 16.3. Working with government | Provide expert advise to government | | |
| | | Policy- and lawmakers outreach and education (economics, law, technology, climate change) | | |
| | | Participation in government research | | |
| | 16.4. Proportion of graduates in law and civil enforcement | Proportion of graduates in law (criminology, policing, forensic science, law, corrections, criminal psychology) | | |

| SDG | Metrics | Indicators | Office Responsible | Working Committees |
|---|---|---|---|---|
| SDG 17 PARTNERSHIPS FOR THE GOALS | 17.1. Partnership for the goals | Proportion of output co-authored with low- or lower-middle income countries | | Lead Person: Dr. Edgardo E. Tulin and Dr. Allen Glennie P. Lambert) |
| | | Partnership for the goals: Publications | | |
| | 17.2. Relationship to support the goals | Relationships with NGOs and government for SDG policy | OP (MOUs) | |
| | | Cross sectoral dialogue about SDGs (conferences involving government or NGOs) | OP/Planning | |
| | | International collaboration data gathering for SDG | Water project with Delft ACIAR | |
| | | Collaboration for SDG best practice | ISRDS | |
| | | Collaboration with NGOs for SDGs | OVPREI | |
| | 17.3. Publication of SDG reports | Publication of SDG reports- per SDG | OP | |
| | 17.4. Education for the SDGs | Education for SDGs commitment to meaningful education (have a commitment to meaningful education around SDGs across the university, in some programs or in all programs) | OVPAA | |

*FCWI- field-weighted citation impact

## TIMELINE

| Date | Activities |
|---|---|
| October 16-20, 2023 | Collection of data and evidence |
| October 23-27, 2023 | |
| October 30- November 3, 2023 | Meetings:<br>**Tuesday, 31 October 2023** at **2 PM -** Updating on data and evidence collected.<br>**Friday, 03 November 2023** at **2 PM** - Finalize data and evidence collected. |
| November 6-10, 2023 | Submission to THE Impact Ranking Dashboard |

**Commented [U1]:** Please adjust these dates. Thanks