



# Visayas State University

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## Office of the President

7 November 2014

MEMORANDUM NO. 243  
Series of 2014

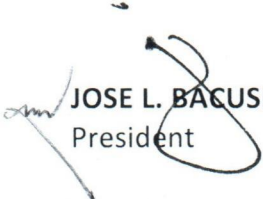
**T O: Dr. Berta C. Ratilla**

**R E: Designation as Head, Department of Agronomy**

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated Head, Department of Agronomy effective immediately until December 31, 2014 or unless sooner revoked or terminated by higher authorities.

As Head, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

  
**JOSE L. BACUSMO**  
President

cc: OVPI  
OVPAF  
OVPPRGEA  
OVPRE  
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Directors  
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ODAHRD/PRPEO  
DA  
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Accounting  
COA  
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Registrar  
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