



**VISAYAS**  
STATE UNIVERSITY

OFFICE OF THE  
**PRESIDENT**



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MEMORANDUM NO. 312  
Series of 2025

TO: **Ms. Jennifer G. Tinaja**

RE: **Deployment to the Internal Audit Service**

FROM: **DR. PROSE IVY G. YEPES**  
University President

DATE: **February 3, 2025**

As part of the continuing management innovations of the university and the implementation of the Revised Organizational Structure and Staffing Standards (ROSSS), you are hereby deployed to the **Internal Audit Service** effective **February 3, 2025**.

Kindly report to Ms. Maria Teresa A. Cruz, Head, Internal Audit Service, for your new assignment. However, please ensure that proper turnover of your present duties and responsibilities shall be made prior to leaving your post.

The Human Resource Management Office is hereby directed to oversee the redeployment.

For compliance.

CC: Mr. NFBello  
Accounting  
IAS  
HRMDO  
Records  
File

**OFFICE OF THE PRESIDENT**

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