



LEYTE STATE UNIVERSITY

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Office of the President

15 September 2003

MEMORANDUM CIRCULAR NO. 46

Series of 2003

T O: All LSU Faculty and Staff

R E: Participation in the Annual "Alay Lakad"

Please be informed that the "Alay Lakad" Committee of Baybay has agreed to have the Annual "Alay Lakad" on 28 September 2003 (Sunday). The assembly area will be at the Baybay Gymnasium at 4:00 AM. In this connection, all LSU faculty and staff are requested to attend said activity wearing their new Sports Uniform.

For those who have not received their sports uniform yet, the administration has already contacted the supplier to deliver the remaining uniforms on or before September 20, 2003.

Two LSU buses and 1 Hi-Ace will be stationed at Guard Post No. 1 at 3:30 a.m. to conduct all LSU participants to Baybay for those who need a free ride.

The Alay Lakad Committee also gave LSU 200 stubs of raffle tickets (10 Raffle tickets/stub, worth P50.00/stub) for distribution to its employees. During the Alay Lakad 2003 Meeting held on Sept. 4, 2003 at the Municipal Hall, Baybay, Leyte, it was agreed that every government employee will be given 1 stub of raffle tickets worth P 50.00. Although these tickets were given to us 'good as sold', the buying of tickets by LSU employees is voluntary in nature. However, everybody is enjoined to get at least 1 stub of the raffle tickets to show our usual support and cooperation. The proceeds of the raffle will be used to finance the Scholarship Program and other related projects of the Alay Lakad Committee of Baybay for the economically depressed individuals in the Municipality. Office Heads are also requested to assign a staff to collect payments of the tickets to be remitted to the Office of the Vice President for Administration and Finance on or before September 24, 2003 (4:30 PM).

Let us show our cooperation by our attendance.

For your guidance and compliance.


PACIENCIA P. MILAN
President

cc: OVPAF