

## Visayas State University

Visca, Baybay City, Leyte 6521-A **Philippines** 

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## Office of the President

9 November 2015

MEMORANDUM CIRCULAR NO. Series of 2015

T 0: Dr. Candelario L. Calibo

R E: Designation as OIC Dean, College of Arts and Sciences (CAS)

By virtue of the authority vested in me by the VSU Board of Regents and in view of the OIC assignment of Dr. Remberto A. Patindol in the OVPI, you are hereby designated as OIC Dean of the College of Arts and Sciences (CAS) effective November 9, 2015 until December 31, 2015 or unless sooner revoked or terminated by higher authorities.

As such, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

President

OVPI

COA

OVPAF

Cash Div.

**OVPPRGEA** OVPRE

Registrar Records Div.

OUS

File

Deans

Directors

Department/Office Heads

ODF/Budget

ODAHRD/PRPEO

Accounting