

VISAYAS STATE COLLEGE OF AGRICULTURE  
Baybay, Leyte

268

OFFICE OF THE PRESIDENT

August 19, 1993

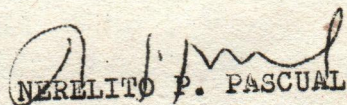
MEMORANDUM NO 128  
Series of 1993

T O : Mr. Wilfredo C. Valenzona  
Administrative Officer V

SUBJECT : Designation as Officer-in-Charge of the College  
and Office of the Vice-President for Administration

You are hereby designated Officer-in-Charge of the College and Office of the Vice President for Administration effective today, August 19, 1993 or until the return of the President or the undersigned who will be on official business in Manila, Tacloban and Ormoc City.

As OIC, you are authorized to perform the duties and functions of the offices mentioned in addition to your usual duties and responsibilities as Administrative Officer.

  
NERELITO P. PASCUAL  
Officer-in-Charge

cc: All dept/office/center heads  
Records  
File

SAMUEL S. GU  
President

cc: All dept/office/center heads  
Records  
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