



Office of the President

2/F Administration Building Visca, Baybay City, Leyte, PHILIPPINES Website: www.vsu.edu.ph

30 April 2019

MEMORANDUM NO. 208 Series of 2019

T O: Mr. Narciso Bathan, PhilRootcrops

Mr. Misael Cerna, ISRDS

R E: Additional Tasks

RECORDS DIVICION RECORDS DIVICION ED LANGUAGE DI NORTHE DE LA RECORDE DIVICION ED LA RECORD

In addition to your existing functions at your respective Centers, you are directed to perform the following for the University Amphitheater Stage:

- Painting of VSU Logo
- Lettering of the VSU Mission and Vision

Please give preferential attention to these urgent tasks.

For compliance.

EDGARDO E. TULIN

President