


MEMORANDUM CIRCULAR NO. 68

Series of 2025

TO: **All Faculty, Staff, and Students**

RE: **Asynchronous Classes and Work Arrangements on February 25, 2025**

FROM: 
DR. PROSE IVY G. YEPES
University President

DATE: **February 24, 2025**

With the recommendation of the Office of the Vice President for Academic Affairs and in consultation with the University Supreme Student Council-Baybay, all classes across the VSU System will be conducted asynchronously on February 25, 2025.

However, in accordance with Proclamation No. 727, which declares February 25, 2025, as a Special Working Holiday in observance of the EDSA People Power Revolution, all faculty and staff are expected to fulfill their work responsibilities. Faculty members may choose to report onsite or work from home, provided that university operations are not disrupted and that all requirements for a work-from-home scheme are accomplished. For Faculty members who will be on work-from-home scheme, please be directed to register "work-from-home" in the HRIS.

All Heads of offices/units are required to report onsite to oversee operations, especially as the ISO 2nd Surveillance Audit approaches.

For your information and proper guidance.

OFFICE OF THE PRESIDENT

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