



9 August 2021

MEMORANDUM NO. 568

Series of 2021

T O: All Concerned Faculty and Staff

R E: Task forces for the Online AACUP Accreditation (Level IV) of the Master of Science in Entomology (MS in Entomology), Master of Science in Plant Pathology (MS in Plant Pathology), Master of Science in Plant Protection (MS in Plant Protection), and Master of Science in Weed Science (MS in Weed Science) on December 8-12, 2021

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as **coordinator** and **chairpersons** of the **Task Forces** for the Online Accreditation (Level IV) of the MS in Entomology, MS in Plant Pathology, MS in Plant Protection and MS in Weed Science effective August 1, 2021 until December 31, 2021 or unless sooner revoked or terminated by higher authorities.

AREA/TASK FORCE MEMBERS	RESPONSIBILITIES
A. Overall Coordination Dr. Elvira L. Oclarit	1. Oversees the preparation and submission of the Narrative Profiles, Compliance Reports <i>(based on the findings and recommendations of the accreditors during the previous visit)</i> , and other documents needed for the accreditation of the MS in Entomology, MS in Plant Pathology, MS in Plant Protection and MS in Weed Science in programs; 2. Coordinates the preparation for the presentation of the narrative profiles of the MS in Entomology, MS in Plant Pathology, MS in Plant Protection and MS in Weed Science programs during the seminar.
B. Area Incharge	1. Take charge in the preparation of the Narrative Profile of the assigned area 2. Submit to ODQA (formerly QAC) e-copies of the Narrative Profiles and other needed documents during the designated deadlines. 3. Supervise uploading of documents in the Google Site to be shared to the in-house evaluators of VSU and the AACUP
Area 1 – Research Dr. Lucia M. Borines	
Area 2 - Performance of Graduates Prof. Elsie E. Salamat	

Area 3 – Community Service Mr. Jay Darryl L. Ermio	accreditors 4. Inform the ODQA regarding the programs' readiness to submit documents for evaluation
Area 4 - International Linkage and Consortia Dr. Mannylen C. Alde	5. Serve as local counterparts of the AACUP accreditors
Area 5 - Planning Process Dr. Elvira L. Oclarit	6. Attend follow up meetings called by the ODQA or OP

For your guidance.


EDGARDO E. TULIN
President