

FILE
HUMAN DIVISION

307

October 2, 1987

MEMORANDUM NO. 118
Series of 1987

T O: Prof. Andres F. Duatin

R E: Designation as Officer-in-Charge of the College

In connection with my official trip to Tacloban City to meet with USAID representatives, you are hereby designated Officer-in-Charge of the Visayas State College of Agriculture, effective tomorrow October 3, 1987 or until my return.

As OIC, you are authorized to discharge the functions of the Office of the President in addition to your duties and responsibilities as College/Board Secretary.

M. N. Villanueva
M. N. VILLANUEVA
President

cc: Ms. N. V. Cala
Ms. B. P. Modina
Mr. I. G. Tuason
Records
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