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March 11, 1988
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MEMORANDUM NO. 30
Series of 1988

TO: Dr. Rolinda L. Talatala
RE: AUTHORITY TO SIGN APPOINTMENTS

As per Board Resolution No. 10, s. 1988, and by virtue of the authority vested in me by the Board of Trustees, you are hereby authorized to sign appointments of casual and contractual employees, effective immediately and as long as you continue to serve as OIC of ODREx, in accordance with the definition of duties and responsibilities under Board Resolution No. 108, s. 1987.

Please be guided accordingly.

M. R. Villanueva
M. R. VILLANUEVA
President

cc: Personnel
Accounting
Auditing
Records
File

non-supervisory personnel if the unit opts to hire additional personnel to cope with the added workloads.