

218
December 19, 1988

MEMORANDUM NO. 171
Series of 1988

T O: Dr. Parla M. Tan Milan

R E: Designation as Officer-in-Charge of the Office
of Extramural Program for Rural Development

In connection with my leave of absence for this week to attend to personal matters, you are hereby designated Officer-in-Charge to the Extramural Program for Rural Development effective December 20-23, 1988 or until my return.

As OIC, you are authorized to discharge the function of the Office of Extramural Program for Rural Development in addition to your duties and responsibilities as a Head of Arts and Letters.



VICENTE A. QUITON
Vice President for Academic
Affairs & Director EPRD

cc: Budget
COA
Personnel
Accounting
Records
File
File

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