



LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A

Philippines

Telefax: 053-3352601

Office of the President

27 November 2002

MEMORANDUM CIRCULAR NO. 77

Series of 2002

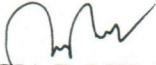
**T O: Vice Presidents
University Directors
College Deans
Dean of Students
Center Directors
Department Heads
Office Heads
VFA President
VAPA President
CSSC President**

**R E: Orientation Workshop on the LSU Implementing Rules & Regulations
of the Anti-Sexual Harassment Act of 1995**

The Board of Regents has approved through Board Resolution No. 66, s. 2002 the LSU Implementing Rules and Regulations of the Anti-Sexual Harassment Act of 1995. In order to have a clearer understanding/perception of the said guidelines, an orientation workshop will be conducted on December 4, 2002, (Wednesday) 8:00 AM – 5:00 PM at the Training Room of the Institute for Strategic Research and Development Studies (see attached program). In this connection, you are requested to attend said workshop.

The College Deans are requested to bring with them one representative each from the faculty and administrative staff. A registration fee of One Hundred Pesos Only (P100.00) will be charged to each participant to cover the cost of snacks and workshop kit/materials.

For your compliance.


PACIENCIA P. MILAN
President *Dec 11/28/02*

Orientation Workshop
LSU IRR of the Anti-Sexual Harassment Act of 1995

December 4, 2002
ISR Training Room
LSU, Visca, Baybay, Leyte

PROGRAMME

7:30	AM	Registration	
8:30		Opening Program	
9:00		Lecture: Legal Issues in Handling SH Procedures	Atty. Judith D. Chicano Asst. Reg'l. Director, CSC-8
10:00		Open Forum	
10:30		Presentation of Salient Points of the IRR	Prof. Ma. Aurora T. W. Tabada Head, ASHU
11:30		Open Forum	
12:00	NN	Lunch	
1:00	PM	Workshop: Developing a standard questionnaire for legal documentation purposes; Criteria for selection of ASHO & Hearing Committee Pool; Systemwide reporting, documentation & monitoring system Action Plan for 2003	