

LEYTE STATE UNIVERSITY

6521-A Visca, Baybay, Leyte Philippines

Office of the President

28 October 2002

MEMORANDUM NO. 262
Series of 2002

T O: Mrs. Fe D. Cagang

R E: Designation as Department Head of the Department of Education, LSU-Isabel Campus

By virtue of the authority vested in me by the Board of Regents and upon recommendation of the LSU-Isabel Campus Dean, Prof. Daniel M. Tudtud, Jr., you are hereby designated Head of the Department of Education effective November 1, 2002 until October 31, 2003 or unless sooner terminated or revoked by higher authorities.

As Department Head, you are obliged to the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

PACIENCIA P. MILAN President

cc: Department Heads College Secretary Division Chief, ASD Division Chief, RDED Division Chief, AFSD Head, OSA Records