



# VISAYAS STATE UNIVERSITY

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*Office of the President*

24 November 2008

**MEMORANDUM NO. 233**

Series of 2008

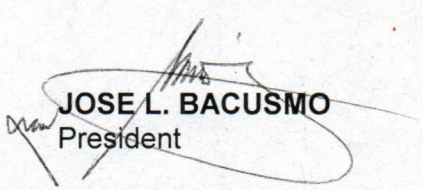
**T O: Dr. Dolores L. Alcober**

**R E: Designation as Officer-in-Charge of DCDE**

In view of the retirement of Prof. Leonardo L. Gapuz, you are hereby designated Officer-in-Charge of the Department of Community Development Education (DCDE) in addition to your designation as concurrent Dean of Education and Head of the Department of Science Education effective immediately until such time that a new Head shall have been designated.

As OIC, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

  
**JOSE L. BACUSMO**  
President

cc: OVPPRG  
OVPA  
OVPAF  
OVPRE  
OUS  
Deans  
Directors  
DCDE  
HRMDO  
ODF/Budget  
ODA  
COA  
Accounting  
Records  
File