June 4, 1991

MEMORANDUM NO. 72 Series of 1991

T O: Dr. Manuel K. Palomar

R E: Designation as Officer-in-Charge of the College

In connection with my official travel to Tacloban City to attend the LSBDA Board meeting, you are hereby designated Officer-in-Charge of the Visayas State College of Agriculture effective this afternoon, June 4, 1991, until my return.

As OIC, you shall discharge the functions of the Office the President in addition to your duties and responsibilities as Director of Graduate School.

M. P. VILLANUEVA D

cc: Budget
Personnel
Accounting
COA
OVPAA
Records