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Office of the President

2 March 2010

MEMORANDUM NO. 109

Series of 2010

T O: All Concerned

R E: Working Committees for the Annual IGP Review

In order to ensure the success of the Annual IGP Review on March 9 – 11, 2010 at the CCE, the following working committees are hereby created.

1. Steering/Over-all Coordination:

Chairperson: Dr. Edgardo Tulin

Co-Chairperson: Dr. Sulpecio Bantugan

2. Secretariat/Facilitation:

Chairperson: Ms. Wenifreda Oclinaria

Members: Ms. Cecil Joy Duatin

Ms. Redempta Soria

3. Proceedings Preparation:

Chairperson: Ms. Bernardita Bibera

Members: Ms. Redempta Soria

Mr. Ronilo Cano

4. Venue Preparation and Restoration:

Chairperson: Dr. Sulpecio Bantugan

Members: Mr. Lito Bandalan

Mr. Reynaldo Pilapil

5. Snacks:

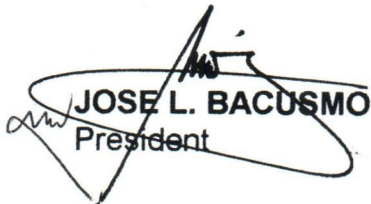
Chairperson: Mrs. Rebecca Napiere

Members: All Guest House Personnel

6. **Program:**
Chairperson: Dr. Lourdes Cano
Member: Ms. Cecil Joy Duatin
7. **Finance:**
Chairperson: Ms. Roberta Lemos
Members: Ms. Erlinda Esguerra
Ms. Corazon Nuevo

Dr. Edgardo Tulin, Vice President for Planning and Resource Generation is hereby requested to preside over the **meeting** called for the **Chairpersons** of the herein committees which is scheduled on **March 5, 2010, 2:00 p.m.** at the **OVPAF Conference Room.**

Please be guided accordingly.


JOSE L. BACUSMO
President