

VISAYAS STATE COLLEGE OF AGRICULTURE  
Baybay, Leyte, Philippines



*Office of the President*

14 November 2000

MEMORANDUM CIRCULAR NO. 92  
Series of 2000

**TO: All Staff Members Concerned**

**RE: Committees for the Baybay Agri-Aqua Fair and Flower-Garden Show 2000**

Herewith is the list of committees for the Fair on 23-28 December 2000 at the New Baybay Terminal, Reclamation Area, Baybay, Leyte.

  
**PACIENCIA P. MILAN**  
President

**1. Steering Committee**

Dr. Paciencia P. Milan	- Chairperson
Mr. Deogracias Pernitez	- Vice-Chairperson
Mr. Erlindo P. Laplana	- Members
Ms. Elena P. Siddique	
Dr. Guindolino R. Gerona	
Dr. Henry Y. Goltiano	
Mr. Amy Borneo	

**2. Parade and Farmers/Fisherfolks' Participation during the Opening on 23 December**

Ms. Elena P. Siddique	- Chairperson
All Personnel, OMA/OPA	- Members
Dr. Beverlo P. Pascual	
Prof. Nancy V. Dumaguing	

**Assembly Time** : 07:00 AM  
**Parade** : 08:00 AM

- 2.1. Invite the band for the parade
- 2.2. Ensure farmers' participation in the parade
- 2.3. Take charge of the participation of farmer-exhibitors
- 2.4. Coordinate with the transportation committee for the pick-up of participants and their return to their places of origin

### 3. Site Preparation and Demolition

Engr. Manolo B. Loreto	- Chairperson	3.1.	Lay-out exhibit area
Mr. Tony Plaza	- Co-chairperson	3.2.	Put-up fence around the site
Ms. Erlinda Mendez	- Vice-Chairperson	3.3.	Construct booths
Dr. Juan S. Labra	- Co-Vice-Chairperson	3.4.	Install light and sound system
Engr. Pol Encierto	- Members	3.5.	Install water system
Engr. Nestor Israel		3.6.	Demolish booths and fence
Baybay Maintenance Office			
LUAPO			
PPO			

### 4. Program and Invitation

Ms. Mildred L. Nayre	- Chairperson	4.1.	Take charge of the opening program
Ms. Belinda Lumakin	- Co-Chairperson		
Mr. Dewoowoogen P. Baclayon	- Members	4.2.	Invite guests for the opening program
Ms. Ma. Flor R. Agon			
Ms. Lorna E. Sister		4.3.	Invite exhibitors (excluding farmers)
Mr. Rey S. Soliveres			

### 5. Contests/Prizes

Prof. Elizabeth D. Briones	- Chairperson	5.1.	Take charge of the flower-garden, booth, farm product, aquarium contests (including identification of categories and judges and prizes)
Mr. Ludito V. Ramirez	- Vice-Chairperson		
Dr. Beverlo P. Pascual	- Co-Vice-Chairperson		
Ms. Adelina O. Carreno	- Members		
Ms. Cecil Joy Y. Duatin		5.2.	Submit the list of prizes needed to the centralized prizes committee/Fiesta Executive Committee
Ms. Sheryl Ramirez			

### 6. Publicity and Documentation

Mr. Jorge Omolon	- Chairperson	6.1.	Prepare streamers and posters
Ms. Adelina O. Carreno	- Vice-Chairperson	6.2.	Provide radio coverage
Mr. Jesus Freddy Baldos	- Members	6.3.	Photo documentation
DYAC Staff			

### 7. Transportation

Mr. Dan Constantino	- Chairperson	7.1.	Arrange transportation for the booth construction materials, exhibits and snacks
Engr. Celso Gumaod	- Co-Chairperson		
Ms. Fe L. Diaz	- Vice-Chairperson		
Ms. Shirley T. Nayre	- Members	7.2.	Arrange transportation of farmers, fisherfolks and participants from their place of origin to Baybay and return
PPO staff			

### 8. Security

Baybay PNP Chief	- Chairperson	8.1.	Provide security for the exhibit area throughout the duration of the fair
Baybay PNP Personnel	- Members		

## 9. Snacks

Ms. Mora Abarquez  
OMA/OPA Personnel

- Chairperson  
- Members

- 9.1. Prepare snacks for the guests and participants of the opening program and parade

## 10. Techno Demonstrations

Mr. Ernie Poliquit  
OMA/OPA Personnel

- Chairperson  
- Members

- 10.1. Take charge/facilitates conduct of techno demonstrations  
10.2. Invites resource persons

## 11. ViSCA Exhibits

Ms. Mildred L. Nayre - Coordinator  
Dr. Lelita R. Gonzal, NARC  
Dr. Rebecca M. Santiago, RCRC  
Prof. Juliet R. Roa, PhilRootcrops  
Prof. Nancy V. Dumaguing, BIDANI  
Dr. Felix J. Amestoso, DACFS  
Prof. Elizabeth D. Briones, DOH  
Dr. Tomas J. Fernandez, DASVM  
Dr. Ma. Juliet C. Ceniza, ITE  
Dr. Oscar B. Posas, PCC

- 11.1. Put-up and watch exhibits  
11.2. Demolish exhibits after the fair

## 12. Outstanding Farmer/Fisherfolk Selection

Ms. Elena P. Siddique - Chairperson  
Mr. Jorge Omolon - Vice-Chairperson  
Mr. Rey S. Soliveres - Co-Vice-Chairperson  
OMA/OPA

- 12.1. Take charge of the selection of the outstanding farmer/fisherfolk  
12.2. Prepare plaque/prizes of the awardees  
12.3. Ensure participation of the awardees in the opening program