

VISAYAS STATE COLLEGE OF AGRICULTURE
Baybay, Leyte
OFFICE OF THE PRESIDENT

March 6, 1997

MEMORANDUM NO. 27
Series of 1997

T O: All ViSCA Staff

**R E: Submission of Statement of Assets, Liabilities and Networth and
Disclosures of Business Interests and Financial Connections**

Memorandum Circular No. 95-B of the Office of the Ombudsman dated June 15, 1995 requires all public officials and employees to file statement of assets and liabilities and disclosures of business interests and financial connections on or before April 30 of every year, reckoned as of the end of the preceding year.

All ViSCA staff members are therefore directed to submit the required statement in 3 copies to the Personnel Office c/o Prof. Ricarda Taganas the soonest time possible but not later than April 20, 1997. As mandated by the said circular, the Personnel Office shall submit a report indicating the officials and employees who failed to submit their statement of assets and liabilities. Please give this requirement your preferential attention.

Attached is a sample form for each office to reproduce.

For compliance.


SAMUEL S. GO
President