



# Visayas State University

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Office of the President

17 January 2013

MEMORANDUM NO. 13

Series of 2013

**T O:** Ms. Teresita L. Quiñanola  
Atty. Rysan C. Guinocor  
Dr. Dilberto O. Ferraren  
Dr. Jacqueline M. Guarte  
Prof. Rosalina D. Poliquit  
Ms. Jeanete B. Israel  
Ms. Miriam M. dela Torre  
Mr. Nathaniel B. Rosolada  
Ms. Lorna B. Abamo

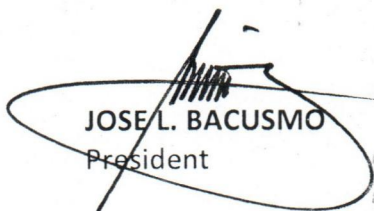
**R E:** Committee to Conduct Evaluation of Faculty Members

With Ms. Teresita L. Quiñanola as Chairperson and Atty. Rysan C. Guinocor as Legal Consultant, please constitute yourselves into a committee to conduct the evaluation of faculty members for their teaching effectiveness right after the midterm examination. Based on our approved SPMS, student evaluation is given 50% weight in coming up with the over-all performance of a faculty.

In view of this, your committee is requested to manage the conduct of the evaluation in a manner that is reflective to the teaching effectiveness of the faculty being evaluated and hence, fair to the students, faculty and the university.

Please consult Dr. Oscar B. Posas, VP for Instruction and Dr. Lourdes B. Cano, ODAHRD, should you need guidance and assistance.

Please be guided accordingly.

  
**JOSE L. BACUSMO**  
President

cc: Dr. O. B. Posas, OVPI  
Dr. L. B. Cano, ODAHRD  
Records  
File