



18 July 2017

MEMORANDUM CIRCULAR NO. 54

Series of 2017

T O: All Departments/Centers/Institutes/Offices/Units

R E: OPCR and IPCR for CY 2017

Please be reminded to submit one (1) copy of the (a) OPCR of your respective offices, and (b) IPCR of the employees under your jurisdiction. The OPCR and IPCR covering January – June 2017 should indicate the performance targets with accomplishments. On the other hand, the OPCR and IPCR covering July – December 2017 shall indicate performance targets only.

The OPCRs will be submitted to the OVPPRGEA while the IPCR will be submitted to PRPEO. Deadline for submission shall be on July 31, 2017.

For your guidance and compliance.


f. EDGARDO E. TULIN
President *eda oc*

cc: Dr. Remberto A. Patindol, Chairperson, PMT
Members of the PMT
Ms. Miriam de la Torre