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May 29, 1992

MEMORANDUM NO. 30
Series of 1992

T O: Prof. Camilo D. Villanueva

R E: Designation as Officer-in-Charge of the College

You are hereby designated Officer-in-Charge of the Visayas State College of Agriculture effective Monday, June 1, 1992 until my return or the return of Pres. M. R. Villanueva. I will be in UEP Catarman, Samar to attend the R and D Symposium and in Manila to attend the conference.

As OIC, you are authorized to discharge the functions of the Office of the President in addition to your duties and responsibilities as Director of Business Affairs.

Eliseo R. Ponce
ELISEO R. PONCE
Officer-in-Charge

CONFORME:

Camilo D. Villanueva
CAMILO D. VILLANUEVA
Director of Business Affairs

cc: Budget
Personnel
Accounting
COA
Records
File