

350  
August 8, 1989

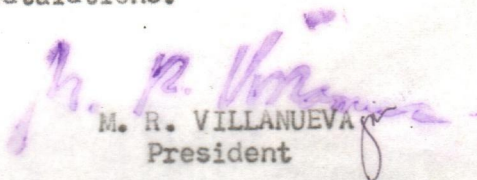
MEMORANDUM NO. 113  
Series of 1989

T O: Dr. Monina M. Escalada

R E: Designation as Acting Department Head

By virtue of the authority vested in me by the ViSCA Board of Trustees and upon the recommendation of the Director of Instruction and the Vice President for Academic Affairs following consultations with the department staff, your designation as Acting Head is hereby renewed for a year, until May 31, 1990, without prejudice to further renewal. Please continue guiding your department towards the achievement of its goals and allow it to grow further in preparation for a bigger role it is expected to undertake as the College assumes greater responsibilities in the national development program.

Good luck and congratulations.

  
M. R. VILLANUEVA  
President

cc: VPAA  
Personnel  
ODI  
COA  
Accounting  
Budget  
Records