



30 January 2023

**MEMORANDUM NO.** 223

Series of 2023

**T O: Ms. Corazon A. Padilla**

**R E: Designation as Head Alumni and Community Relations**

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as Head of the Alumni and Community Relations effective February 1, 2023 until December 31, 2023 or unless sooner revoked or terminated by higher authorities.

As Head, you are directed to:

1. Strengthen the collaboration of the alumni association and VSU to enhance implementation of development programs of the university
2. Develop and implement programs that benefit the alumni and the alumni association through social events, and professional seminars that provides updates on science, technology and volunteerism

Moreover, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

  
**EDGARDO E. TULIN**  
President

cc: OVPA	Registrar
OVPAF	Deans
OVPREI	Directors
OVPSAS	Records
OVPPRGAS	File
OUS	
ODHRM/RSPPRO	
ODF/Budget	
OHIA	
Accounting	
Cash	
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Alumni	