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Office of the President

26 December 2012

MEMORANDUM NO. 317

Series of 2012

T O: SG Virgilio A. Escasinas

R E: Recall of Leave

In the exigency of the service, you are hereby recalled from your approved leave of absence from December 24, 25, 26 & 27, 2012. As such, you are directed to follow the duty-detail order in the shifting schedule for December 2012.

For compliance.

JOSE L. BACUSMO

President *jc* 12/27/12

cc: PRPEO
Records
File

CH# 12075
12/21

VISAYAS STATE UNIVERSITY

ViSCA, Baybay City, Leyte

SECURITY SERVICES OFFICE

04 December 2012

Re-call Order No. 2 S-2012

Dr. JOSE L. BACUSMO

President

Visayas State University

ViSCA, Baybay City, Leyte

1. Due to exigency of service, **SG Escasinas, VA** is hereby ordered to report on 24,25,26 and 27 December 2012.
2. You are advised further to follow the duty-detail-order stated in our shifting schedule for the month of December 2012.
3. For strict compliance.

Very truly yours,



CELSON GUMAOD

Head, Security Office