

OFFICE OF THE PRESIDENT

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November 23, 1990

MEMORANDUM NO. 186
Series of 1990

T O: Dr. Manuel K. Palomar

R E: Designation as Officer-in-Charge of the College

You are hereby designated Officer-in-Charge of the Visayas State College of Agriculture effective this afternoon, November 23, 1990 until my return. I will attend the BOT meeting in Catarman, Samar, Administrators meeting with EDPITAF and the Forum on Budget and Management in Manila.

As OIC, you are authorized to discharge the functions of the Office of the President in addition to your duties and responsibilities as Director of Graduate School.

M. R. Villanueva
MARIANITO R. VILLANUEVA
President

cc: All Dept./Office/Center Heads