

## Office of the President

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28 November 2019

MEMORANDUM NO. 416 Series of 2019

T O: All Faculty and Staff Concerned

R E: Pre-Retirement Seminar

Please be informed that GSIS Maasin Branch will conduct a Pre-Retirement Seminar on December 3, 2019 from 9:00 AM - 11:00 AM at the Baybay City Auditorium.

Prospective participants are retiring members (aged 59-65 years old) who are planning to retire in three (3) months and those who have six (6) months from their compulsory date of retirement. Per CSC Memorandum Circular No. 15, s. Of 2019, attendance to this seminar is considered official business.

Due to limited number of slots, interested employees are advised to notify ODAHRD c/o Ms. Jonna Degenion so that your name can be submitted to GSIS as soon as possible.

For information and guidance.

President @ 1 28 19

CC:

ODAHRD Records File

Vision: A globally competitive university for science, technology, and environmental conservation.

Mission: Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

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