

## Visayas State University

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## Office of the President

18 May 2011

T O:

Dr. Roberto C. Guarte

Ms. Jeanete B. Israel Engr. Nestor M. Israel Engr. Jannet C. Bencure

Engr. Diana Christa D. Gamutan

Engr. Lolita S. Jubay

Engr. Florentino F. Morales, Jr.

R E: Special Project on Relocation Survey and Strengthening of Monuments of VSU Land Properties

With Dr. Roberto C. Guarte as Overall Coordinator, Ms. Jeanete B. Israel as Assistant Coordinator, Engr. Jannet C. Bencure as Project Leader of the Survey Team, and the rest as Members, please constitute yourselves into a team to implement a special project on "Relocation Survey and Strengthening of Monuments of VSU Land Properties" specifically those properties located in Barangays Marcos, Pangasugan, Guadalupe, and Patag. The final output of the relocation survey shall be the Final Relocation Plan and a Project Report for submission to the Office of the President through the Office of the Vice President for Administration and Finance. To strengthen the land monuments, strong and taller concrete posts shall be used specifically for corner points.

You are then directed to commence the relocation survey immediately. As part of the team you will be granted monetary incentives and privileges as provided for under Special Project scheme and as indicated in the approved project proposal.

For your guidance and compliance.

cc:

**OVPAF** 

CoE

sident

**ODAHRD** 

ODF

Records

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