



# LEYTE STATE UNIVERSITY

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*Office of the President*

31 August 2006

**MEMORANDUM NO. 174**

Series of 2006

**T O: Dean, College of Education  
Head, Department of Development Communication  
Head, Department of Economics  
Head, Department of Agribusiness  
Manager, DYAC**

**R E: Closure of All Exit/Entrance**

Due to rampant stealing incidents within the campus, you are hereby directed to ensure that all exits/entrances to your building are properly closed/locked before leaving your respective area of responsibility. Please assign one of your personnel to do the proper checking before he logs out.

Please be guided accordingly.

  
**PACIENCIA P. MILAN**  
President

cc: Col. Ricardo Colina  
Records  
File