



9 August 2021

MEMORANDUM NO. 562

Series of 2021

T O: All Concerned Faculty and Staff

R E: Task forces for the Online AACUP Accreditation (Level IV) of the Master of Science in Animal Science (MS in Animal Science) and Master of Agricultural Development major in Animal Production (MAgDev't - Animal Production) on December 8-12, 2021

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as **chairperson and members** of the **Task Forces** for the Online Accreditation (Level IV) of the Master of Science in Animal Science (MS in Animal Science) and Master of Agricultural Development major in Animal Production (MAgDev't - Animal Production) effective August 1, 2021 until December 31, 2021 or unless sooner revoked or terminated by higher authorities.

AREA/TASK FORCE MEMBERS	RESPONSIBILITIES
A. Overall Coordination Dr. Manuel D. Gacutan Jr.	<ol style="list-style-type: none"> Oversees the preparation and submission of the Narrative Profiles, Compliance Reports (<i>based on the findings and recommendations of the accreditors during the previous visit</i>), and other documents needed for the accreditation of the MS in Animal Science and MAgDev't. major in Animal Production programs; Coordinates the preparation for the presentation of the Narrative Profiles of the MS in Animal Science program during the seminar.
B. Area Taskforces	For MS in Animal Science:
Area 1 – Research Dr. Warren D. Come Dr. Manuel D. Gacutan Jr.	<ol style="list-style-type: none"> Take charge in the preparation of the Narrative Profile of the assigned area Submit to ODQA (formerly QAC) e-copies of the Narrative Profiles and other needed documents during the designated deadlines.
Area 2 - Performance of Graduates Mr. Michael Dominic M. Garrido Mr. Rene John M. Monterde	<ol style="list-style-type: none"> Supervise uploading of the documents in the Google Site to be shared to the in-house evaluators of VSU and the AACUP accreditors
Area 3 – Community Service Dr. Julius V. Abela Mr. Ronel B. Geromo	<ol style="list-style-type: none"> Inform the ODQA regarding the program's readiness to submit documents for evaluation Serve as local counterparts of the AACUP accreditors

Area 4 - International Linkage and Consortia Mr. Roger Roque E. Bustamante Dr. Dinah M. Espina	6. Attend follow up meetings called by the ODQA or the Office of the President (OP) For MAgDevT- Animal Production: 1. Provide OPO taskforces with information to be included in the Narrative Profiles of the MAgDevT-Agriculture program
Area 5 - Planning Process Dr. Manuel D. Gacutan Ms. Gina Aure V. Villagonzalo	

For your guidance.


EDGARDO E. TULIN
 President