



31 March 2023

MEMORANDUM NO. 580

Series of 2023

T O: Ms. Jennifer G. Tinaja

R E: Deployment to the Accounting Office

As part of the continuing management innovations of the university, you are hereby relieved of your present assignment effective April 3, 2023, and will be deployed to the Accounting Office.

Kindly report to Mr. Nick Freddy R. Bello, Head, Accounting Office, for your new assignment. However, please ensure that proper turnover of your present duties and responsibilities shall be made prior to leaving your post.

The Human Resource Management Office is hereby directed to oversee the redeployment.

For compliance.


EDGARDO E. TULINA
President

cc: Dr. D. S. Tan
Ms. H. S. V. Colis
Mr. NFBello
Prof. AMPomida
Accounting
IGPO
HRMO/RSPPRO
Records
File