

27
February 19, 1990MEMORANDUM NO. 35
Series of 1990

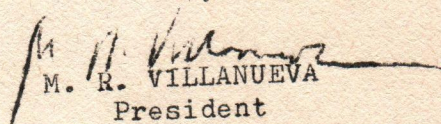
T O: All Administrative Unit Heads

R E: Effective Delivery of Services

Through the intervention of the Honorable Justice Juan M. Hagad, Ombudsman (Visayas) an agreement was reached among the various sectors of the College expressing their belief that the resolution of the conflict in ViSCA is essential to peace and harmony among us. As contained in the agreement, certain steps will be adopted towards the resolution of the pending issues.

In this connection, I am asking all personnel to set aside personal differences in the performance of their official duties. All unit heads are advised to see to it that the functions of their respective offices are not disrupted and that all services are delivered adequately and on time. Should there be any problem or change in internal procedure for the purpose of establishing order and effectiveness in the operation, this must be properly communicated with all concerned and if necessary must be subject to approval by higher authorities. The heads and/or any concerned personnel should immediately report to higher offices and/or to this office any abnormalities in the delivery of internal services attributed to specific personnel. Needless to say, we are employed to perform specific functions that should not be interfered with by personal circumstances.

Thank you.


M. R. VILLANUEVA
President

cc: Department/Center Heads