



LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A

Philippines

Telefax: 053-3352601

Office of the President

30 May 2003

MEMORANDUM NO. 115

Series of 2003

T O: Ms. Delia L. Silao

R E: Designation as Liaison Officer for CHED ZRC 8

You are hereby designated Liaison Officer for CHED ZRC 8 effective January 1, 2003 until December 31, 2003 or unless sooner terminated or revoked by higher authorities. As Liaison Officer you are entitled to an honorarium of **FIVE HUNDRED PESOS (P500.00)** per month subject to availability of funds and pertinent accounting and auditing policies.

Please be guided accordingly.

PACIENCIA P. MILAN

President

cc: Dr. A. S. Almendras-Ferraren JSP 6/3/03
Prof. R. O. D. Velarde
Accounting Division 7/8/03
HRMDO - 6/3/03
Cash Division - 6/3/03 yab
Records
File