



27 May 2021

**MEMORANDUM NO. 462**  
Series of 2021

**T O: All Concerned Faculty and Staff**

**R E: Task force for the Online AACUP Accreditation (Level II) of the Bachelor of Secondary Education on November 8-12, 2021**

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as **members** of the **Task Force** for the Online Accreditation (Level II) of the Bachelor of Secondary Education, effective May 1, 2021 until November 30, 2021 or unless sooner revoked or terminated by higher authorities.

AREA/ FACULTY/ STAFF INCHARGE	RESPONSIBILITIES
<b>A. Overall Coordination</b>  Dr. Joel Q. Mabalhin Mr. Mark Gil A. Vega	1. Oversee the preparation of the Program Performance Profiles (PPPs), Supporting Documents ( <i>based on the survey instruments for the programs</i> ), Compliance Reports ( <i>based on the findings and recommendations during the previous visit</i> ), and other documents needed for the accreditation of the <b>Bachelor of Secondary Education (BSEd, major in Sciences)</b> program; 2. Coordinate with ODQA for any concern related to the AACUP accreditation of the <b>BSEd</b> program. 3. Inform the ODQA regarding the program's readiness to submit documents for in-house evaluation;
<b>B. Area Incharge</b>  <b>Area I (VMGO)</b> – Mr. Mark Gil A. Vega & Dr. Charis B. Limbo  <b>Area II (Faculty)</b> - Dr. Marilyn N. Manaig & Mr. Jay C. Bansale  <b>Area III (Curriculum and Instruction)</b> - Dr. Rosario P. Abela and Ms. Louisa Marie B. Andrade  <b>Area IV (Support to Students)</b> – Dr. Avelina V. Oclinaria & Dr. Joel Q. Mabalhin	1. Take charge in the preparation of the Program Performance Profiles (PPPs), supporting documents and compliance report for the assigned area/s;  2. Submit to ODQA (formerly QAC) e-copies of the <b>Program Performance Profiles (PPPs), Supporting Documents</b> ( <i>based on the survey instruments for the programs</i> ), <b>Compliance Reports</b> ( <i>based on the findings and recommendations during the previous visit</i> ), and other needed documents during the designated deadlines;  3. Upload documents in the google drive / google site / web page(will be designed in cooperation with the

<p><b>Area V (Research)</b> – Dr. Leo A. Mamolo &amp; Dr. Shalom Grace Sugano</p> <p><b>Area VI (Extension and Community Involvement)</b> - Prof. Joy A. Bellen &amp; Helmar G. Ycong</p> <p><b>Area VII (Library)</b> – Ms. Marievic S. Flores</p> <p><b>Area VIII (Physical Plant and Facilities)</b> - Dr. Rizalina D. Truya &amp; Mr. Jose Celso S. Perez, Jr.</p> <p><b>Area IX (Laboratories)</b> – Ms. Crisyl S. Compendio &amp; Dr. Christy Desades</p> <p><b>Area X (Administration)</b> – Dr. Bayron S. Barredo</p>	<p>VSU Web Team) to be shared to the in-house evaluators and the AACCUP accreditors;</p> <p>4. Serve as local counterparts of the AACCUP accreditors;</p> <p>5. Attend follow up meetings called by the ODQA or OP.</p>
---	---

For your guidance.

  
 EDGARDO E. TULIN  
 President