



LEYTE STATE UNIVERSITY

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Office of the President

14 April 2004

MEMORANDUM NO. 102

Series of 2004

T O: Dr. Manuel K. Palomar - *8/24/14*

R E: Designation as Officer-in-Charge, Leyte State University

In connection with my trip to Maasin City, you are hereby designated Officer-in-Charge of the Leyte State University in the afternoon of April 14, 2004 or until my return.

As Officer-in-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

PACIENCIA P. MILAN
President *mp*

cc: Personnel - 4/14/16
Accounting - 4/14/16
Cash - 4/14/16
COA - 4/14/16
ODF - 4/14/16
OUS - 4/14/16
Budget - 4/14/16
Records - 4/14/16
File