


MEMORANDUM CIRCULAR NO. 149

Series of 2024

TO: **All College Deans
All Department Heads**

RE: **Extension of Class Schedule**

FROM: 
DR. PROSE IVY G. YEPES
University President

DATE: **July 15, 2024**

As approved by the Management Committee (MANCOM) during the meeting on July 12, 2024, we are implementing an extension of the class schedule to better accommodate all classes and enhance our academic experience. **Effective A.Y. 2024-2025, classes will now run from 7 AM to 8 PM, Monday to Saturday.**

This extension provides additional time slots for course offerings, reducing congestion during peak hours. Additionally, classes will be conducted on Saturdays, if necessary, to allow for greater flexibility in scheduling and ensure that all required courses can be adequately accommodated within the week.

This initiative aims to address issues and concerns related to schedule conflicts and classroom availability. By accommodating a growing number of students and programs, we can optimize our resources and facilities. This change ensures that students have better access to required courses and/or subjects, and faculty can distribute their teaching loads more evenly. Our goal is to create a more conducive learning environment that minimizes overcrowding and improving overall academic engagement.

For your information and usual support.

cc: University Registrar
VPAA

OFFICE OF THE PRESIDENT

2/F Administration Building, Visayas State University
PQWW+RJM, Baybay City, Leyte, Philippines 6521
Email: op@vsu.edu.ph | Website: www.vsu.edu.ph
Phone: +63 53 565 0600 Local 1000