

## Visayas State University

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## Office of the President

25 July 2011

MEMORANDUM NO. 180 Series of 2011

T O: Prof. Alan B. Loreto

R E: Designation as Officer-In-Charge, Visayas State University

In connection with my travel to Tacloban City, you are hereby designated Officer-In-Charge of the Visayas State University, today, July 25, 2011 or until my return.

As Officer-In-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

JOSE L. BACUSMO President

CC:

OVPAF

OVPAA

**OVPPRG** 

OVPRE

OUS

Deans

Directors Accounting

Cash

COA

ODF

ODAHRD

PRPEO Budget

Records

File