



# LEYTE STATE UNIVERSITY

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*Office of the President*

22 October 2004

**MEMORANDUM CIRCULAR NO. 71**

Series of 2004

**T O: All Office/Department Heads/Center Directors**

**R E: Seminar on the Use of Internet**

The HRMDO in cooperation with the Computer Science Department will hold a half-day seminar on the use of the Internet for our administrative staff on October 29, 2004 to start at 8:00 a.m.

In this connection, please inform the HRMDO not later than October 27, 2004 who are interested to attend the said seminar.

For information and compliance.

  
**PACIENCIA P. MILAN**

President

cc: HRMDO