

Office of the President

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16 November 2018

MEMORANDUM NO. <u>374</u> Series of 2018

- T O: Engr. Apolonio M. Encierto Head, PESMU
- R E: Compliance of Requirements from the Bureau of Fire Protection (BFP)

In compliance of the requirements from the Bureau of Fire Protection (BFP), your office is directed to:

- 1. Inspect all electrical connections in the university;
- 2. Submit a signed written inspection report, and
- 3. Submit a yearly schedule for building inspection, specifying the schedule of inspection of buildings, laboratories, classrooms and residences in the campus.

Please submit the written inspection report and schedule of building inspection on or before November 21, 2018.

For your immediate and strict compliance.

EDGORDO E. TULIN

* President