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STATE UNIVERSITY

**OFFICE OF THE  
PRESIDENT**



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**MEMORANDUM NO.** 642  
Series of 2024

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**RE:** **Agency Action Plan and Status of Implementation (AAPSI) 2023**

**FROM:**   
**DR. PROSE IVY. G YEPES**  
University President

**DATE:** **August 5, 2024**

This pertains to the compliance to the different Audit Observation Memorandums (AOMs) issued by our COA Audit Team during the Exit Conference on June 6, 2024, and highlighted in the 2023 Annual Audit Report (AAR).

The attachment contains the Agency Action Plan and Status of Implementation (AAPSI), which provides a list of audit findings and recommendations for compliance, as well as the officers who must act on them.

We would like to ask you to accomplish the following columns in the AAPSI assigned to you (highlighted in yellow). Please refer to column "L" for the Responsible Officers assigned to fill-up the findings.

- Action Plan – the planned actions to comply with the findings
- Target (From and To) – indicate the target period of the action plan/taken

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- Status of Implementation – either Fully Implemented, Partially Implemented, Delay and Not Yet Implemented
- Reason for Partial/Delay/ Non-Implementation, if applicable – reasons if the status of implementation is Partially Implemented, Delay and Not Yet Implemented
- Action Taken/ Action to be Taken - actions taken on the recommendations. Indicate the supporting documents submitted/to be submitted in this column so COA can easily verify the actions taken.

Please keep in mind that this AAPSI includes prior years audit observations (CY 2018 to CY 2023) that remain unresolved and need our actions. If you have previously submitted your justifications/comments, there are several points raised by the audit team during their validation that require an updated corrective action. Kindly refer to column “K” - Result of COA's Validation of prior years' findings.

COA requires us to submit this AAPSI not later than August 13, 2024 and we would appreciate it if you accomplish your response, together with the attachments, by **August 9, 2024**. To facilitate easier consolidation of responses, please directly fill up the google sheet which will be sent to your respective email addresses.

If you have inquiries related to reconciliation kindly coordinate with the OIC of the Accounting Office (email address: [nickfreddy.bello@vsu.edu.ph](mailto:nickfreddy.bello@vsu.edu.ph)). For other items please coordinate with the Finance Management Office (email address: [louella.ampac@vsu.edu.ph](mailto:louella.ampac@vsu.edu.ph)).

Hoping for your continued cooperation and strict compliance.