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12 September 1988

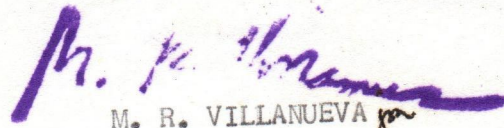
MEMORANDUM NO. 128
Series of 1988

T O: Dr. Margarito C. Escalante - Director of General Services
Mr. Juan S. Labra - Chief Motor Pool

R E: Datsun Automobile

It has reached my attention that the Datsun Automobile, which was formerly assigned at the ViSCA Manila Office, has been vandalized resulting to the loss of head rests and radio and possibly other items. I remember that ViSCA just paid AAACU recently for the radio installed on the car while it was still in Manila. Therefore, for practical purposes, the head rests and the radio are integral parts of the car.

Considering the rules that apply to government properties, all losses must be documented properly following established time-tables, otherwise certain individuals will be made personally liable for those properties. Inasmuch as the car was kept within your area of jurisdiction, I urge you to document the incident and conduct a thorough investigation that will lead to the recovery of the stolen items. Please submit a report in two weeks.


M. R. VILLANUEVA
President

cc: Dr. S. S. Go
Auditor T. G. Tuason
Mr. Dominador Ugsang

Mr. Flaviano Bulawan
Mr. Pedro Barosa

-Member
-Member

Selected LBSS Men

-Members