



VISAYAS STATE UNIVERSITY

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Office of the Vice President for Administration & Finance

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MEMORANDUM NO. 08

Series of 2014

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YBAÑEZ, Adrian P. (DAS) GAHOY, Samilo (PCC)
NUNEZ, EDGAR (PCC)

R E: Last Reminder for the Submission of Registration Tracking Number (RTN) of your Online PAG-IBIG Membership

As provided for under OVPAF Memo No. 18, s. of 2012 and OVPAF Memo No. 17, s. of 2013, you are reminded for the last time, to secure a Registration Tracking Number (RTN) of your Pag-ibig Fund Membership by registering online through the *e-Member Services* facility at www.pagibigfund.gov.ph and submit the said RTN to the Accounting Office c/o Ms. Wilma V. Napiere not later than August 26, 2014. Failure to submit the said RTN on this date would mean exclusion of your name from the VSU remittance list. Any penalties, surcharges and or interest incurred due to the non-compliance of this requirement shall be charged to your own account. Heads of concerned offices/units are requested to facilitate compliance of this requirement.

For strict compliance.

ROBERTO C. GUARTE

VP, Administration and Finance

CC: OP
Accounting Office
ODF
Budget Office



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