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Office of the President

20 September 2012

MEMORANDUM CIRCULAR NO. 70

Series of 2012

T O: All Faculty, Staff and Students

R E: Gender and Development Focal Point System (GFPS)

Pursuant to the Philippine Commission on Women Memorandum Circular No. 2011-01 dated October 21, 2011, please be informed that the VSU GAD Focal Point System Executive Committee and Technical Working Group/Secretariat is hereby constituted.

The Executive Committee is chaired by the University President and the members include the following: all Vice Presidents, Board/University Secretary, Dean of Students, all College Deans, VFA President, VSU AdPA President and USSC President.

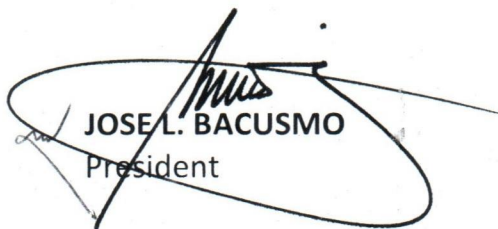
The Technical Working Group is chaired by the University GAD Coordinator and the members include the following: College GAD Coordinators, Directors for Administration, Finance, Research, Extension, VSU Hospital Head, Legal Officer, ISRDS Director, ASHO Coordinator and USSO Representative. The Chairperson of the Technical Working Group will be the Ex-Officio Secretary of the Executive Committee.

The functions of the GAD Focal Point System are as follows:

1. Lead in mainstreaming gender perspective in agency/department policies, plans and programs;

2. Assist in the formulation of new policies such as the GAD Code in advancing women's status;
3. Lead in setting up appropriate systems and mechanism to ensure the processing, review and updating of sex-disaggregated data or GAD database to serve as basis in performance-based gender responsive planning;
4. Coordinate efforts of different divisions, offices, units of the agency and advocate for the integration of GAD perspectives in all their systems and processes;
5. Spearhead the preparation of the agency annual performance-based GAD Plans, Programs and Budget;
6. Lead in monitoring the effective implementation of GAD-related policies and the annual GAD Plans, Programs and Budget;
7. Lead the preparation and consolidation of the annual agency GAD Accomplishment Report and other GAD Reports that maybe required under the Magna Carta of Women;
8. Strengthen the external link with other agencies or organizations working on women's rights and gender and development to harmonize and synchronize GAD efforts at various levels of governance;
9. Promote and actively pursue the participation of women and gender advocates, other civil society groups and private organizations in the various stages of the development planning cycle, giving special attention to the marginalized sectors; and
10. Ensure that all personnel of the agency are capacitated on GAD as part of its regular human resource development program.

For information and guidance.


JOSE L. BACUSMO
President