

January 4, 1989


MEMORANDUM NO. 01
Series of 1989

T O: Dr. Paciencia P. Milan

R E: Designation as Officer-in-Charge of the College

In connection with my official trip to Tacloban City to confer with DAR, DECS and GSIS officials, you are hereby designated Officer-in-Charge of the Visayas State College of Agriculture effective tomorrow, January 5, 1989 or until my return.

As OIC, you are authorized to discharge the functions of the Office of the President in addition to your duties as Director of Instruction.


VICENTE A. QUITO
Vice President for
Academic Affairs & College OIC

cc: Budget
Personnel
Accounting
COA
✓Records