



21 December 2020

MEMORANDUM NO. 501

Series of 2020

T O: All Concerned


R E: Recall of Leave

In the exigency of the service, you are hereby recalled from your approved leave of absence on the following dates:

Name	Schedule of Leave
Jansel Joi C. Villas	Dec. 21, 22 & 23, 2020
Dalisay F. Andres	Dec. 9, 10, 14, 15 & 16, 2020

Anent to this, you are directed to report to office to do your duties and responsibilities.

Please be guided accordingly.


EDGARDO E. TULIN
President

cc: RSPPRO
Records
File