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Office of the President

10 March 2005

MEMORANDUM NO. 54

Series of 2005

T O:

Mr. Armando P. Albarico	Mr. Venerando B. Jose
Prof. Aurora S. Alkuino	Mr. Jaime M. Lasquites
Mr. Rolando F. Bacalso	Mr. Narciso P. Mazo
Mr. Prospero P. Bagarinao	Dr. Tessie C. Nuñez
Mr. Danilo P. Balotite	Ms. Marilyn A. Orquilla
Mr. Apolinario T. Bandalan	Ms. Andreli D. Pardales
Mr. Mario C. Bantugan	Mr. Constancio R. Patonona
Dr. Perfecto U. Bartolini	Mr. Jerry B. Posas
Ms. Ma. Fe A. Baslan	Mr. Mario R. Rom
Mr. Noel V. Borigon	Ms. Patricia P. Santiago
Dr. Emma S. Data	Ms. Maria Helen P. Seco
Prof. Alfredo G. Dingal	Mr. Roque D. Sta. Iglesia
Ms. Susan M. Enage	Mr. Carlito O. Suganob
Ms. Annie P. Gravoso	Ms. Julia A. Tabinas
Dr. Rotacio S. Gravoso	Mr. Mario A. Valenzona

R E: GSIS eCard Enrollment Schedule

Please make yourselves available on March 14, 2005 to go to GSIS Tacloban for the processing of your eCard. No substitution is allowed by GSIS, so in case you are not available, you will be rescheduled for the next batch. Please bring with you a ballpen (signpen not acceptable) and remember your cellphone number for GSIS use. For those who have no cellphone, you may give the cellphone number of your friend or anybody from your household.

Attached is a sample form that you will be accomplishing in GSIS. Please try to familiarize yourselves with the required information. Also, bring with you two (2) valid Identification Cards.

A bus will be provided for said purpose. Assembly area is at Guard Post No. 1 and departure time is 4:00 a.m. Those residing in Poblacion Baybay will be picked up at Caltex Station.

For more information regarding this trip, kindly inquire/coordinate with the HRMDO.


PACIENCIA P. MILAN
President

cc: Ms. T. L. Quiñanola