



VISAYAS STATE UNIVERSITY

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Office of the President

9 January 2009

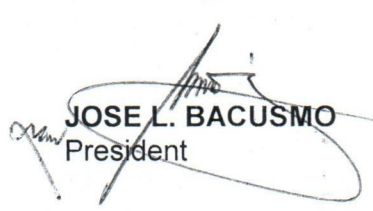
MEMORANDUM CIRCULAR NO. 06
Series of 2009

T O: All VSU Staff and Personnel

R E: Submission of Certificates

In view of the various accreditation systems (COE, AACCUP, IQuAME, NAFES, Dark Green Schools, etc.) and to facilitate retrieval of documents, you are hereby directed to submit a photocopy of the certificate of attendance/participation in seminars/workshops/trainings attended from January 2008 onward to your respective Department/Center/Institute secretaries. Each Department/Center/Institute is required to submit a list of said certificates every quarter to the Office of the Vice President for Academic Affairs thru the University Accreditation Center.

Please be guided accordingly.


JOSE L. BACUSMO
President

cc: Dr. O. B. Posas, OVPAA
Dr. L. M. Noriel, UAC
Records
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