



28 June 2019

**MEMORANDUM CIRCULAR NO. 64**  
Series of 2019

**T O: All VPs, Deans, Department/Unit Heads, and Center/Institute Directors**

**R E: Conduct of Echo-Seminar on ISO Awareness for all Colleges, Departments  
Departments/Offices/Units/Centers/Institutes of VSU Main Campus**

In the light of the implementation or roll out of ISO in our University in mid July this year, all VPs, Deans, Department Heads, Directors, Office Heads are directed to conduct an Echo-Seminar for ISO Awareness for your respective faculty and staff within the month of July. This is done to make sure all employees are on board and aware of the standards necessary for our university to be ISO certified. Hence, we are providing all units copies of the Philippine National Standard for ISO 9001:2015 Quality Management Systems (QMS) requirements including copies of the University QMS Quality Policy and power point presentations for ISO Awareness Seminar from AGF (VSU ISO Consultant) which were presented in December 2018 among all heads. This Seminar can be done in phases and attendance of everyone should be required. Please find attached the standard format for attendance sheets to be filled out by participants. This attendance sheet will be our standard form of the University for all activities needing attendance that are ISO auditable. For record and monitoring purposes, you are requested to provide copies of filled out attendance sheets to QAC after the conduct of the Awareness Seminar of your respective units. For those who do not have yet an e-copy of the AGF Power point presentations, you can ask from QAC.

Your usual support in our journey to be ISO certified this year is highly requested.

  
**EDGARDO E. TULIN**  
President



## THE VSU QUALITY POLICY STATEMENT

The Visayas State University (VSU), a globally competitive university of science and technology and environmental conservation, is created by law to develop highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

Towards this end, we, at the Visayas State University, commit to:

- Produce highly competent, quality and world-class manpower in science and technology, especially for agriculture, environmental management and industry who are proficient in communication skills, critical thinking and analytical abilities;
- Generate and disseminate relevant knowledge and technologies that lead to improved productivity, profitability and sustainability in agriculture, environment and industry;
- Satisfy the needs of the industry, the community and government sectors who are in need of quality graduates and technology ready for commercialization through the establishment, operation, maintenance and continuous improvement of a Quality Management System (QMS) which is aligned with the requirements of ISO 9001:2015.

It shall be the policy of the university that the quality policies and procedures are communicated to and understood by all faculty, staff, students and other stakeholders and shall be continually improved for their relevance and effectiveness.

  
**EDGARDO E. TULIN**  
President